

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
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MINUTES TOWN BOARD MEETING: Thursday, April 28, 2022

- 1. Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
- 2. Pledge of Allegiance**
- 3. Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 3 community members. 2 community members attending via Zoom.us.
- 4. Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, April 27, 2022 before 6:30 pm.
- 5. Citizens Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Terry Duke – Town board had discussion at last meeting of WiFi tower on premises in town park. He has an alternative thought to potential expenses of WiFi in park – Wisconsin Telelift. Provides drone-powered internet when needed.

Fred Williston – Freelance writer for Lakeland Times and Northwoods River News. Lakeland Times gives out grades every year, Sunshine Week, to local municipalities. The past two years Fred gave an A+ to the St Germain Board for their transparency. Fred was not asked to write a grade for the past year, wanted the board to know they do a great job, and had he been asked he would have given A+ grading. St Germain Town Clerk made the list with grade of A.

Doug Kaltenbach – Ropes for the flags at Veterans Memorial need to be replaced.

- 6. Fire Chief Report** January had 32 ambulance calls, 8 fire calls. February 31 ambulance calls and 7 fire calls. March had 22 ambulance calls and 9 fire calls. Department review of ISO, insurance rating; will receive report card in 30-90 days. Nothing stood out that was alarming. Trying to find a water source near Hwy C for firetrucks to fill up. Would there be access at new cart barn. A higher capacity well is not planned, would need to have the discussion with builder, as they have started the project.
- 7. Discussion /Action Items:**
 - a. Payment of the bills.** Motion by Cooper to approve the bills as presented with exception of 28062; second Mortag. Discussion none. By voice vote; all in favor. Motion by Cooper to approve 28062 as presented; second Mortag. Discussion none. By voice vote; 4 yes, 1 abstain.
 - b. Approval of past meeting minutes.** Motion by Ritter to approve the meeting minutes as presented for April 11, 2022; second Swenson. Discussion none. By voice vote; all in favor.
 - c. Banking Change – Status update.** Discussion on Peoples and US Bank. Struggling to get credit card process set up with Golf Course.
 - d. Reaffirm Town Standing Committees.**

Motion by Christensen to appoint members for Independence Day Committee - Cookie Lough Chairman, June Vogel Co-Chair, Jim Swenson primary town board representative, Ted Ritter secondary town board representative and community members Jeff Sauer and JoAnn DeWig; second Cooper. Discussion none. By voice vote; all in favor.

Motion by Christensen is to reappoint Ted Ritter as chair of Lakes Committee; second Mortag. Discussion none. By voice vote; all in favor.

Motion by Christensen to appoint members for Nonmotorized Trails Committee - Anne Small Chairman, town board representative Jim Swenson, committee members Bob Shell, Jimmy Vogel, and Penny McCormick; second Cooper. Discussion: Committee will stay at 5. Can eliminate vacant seats. By voice vote; all in favor.

Motion by Christensen to appoint members for Park & Recs Committee – Kalisa Mortag chairman, committee members Karen Anderson, Heather Koziatsek and Penny Strom; second Swenson. Discussion: Has 1 vacancy, looking for potentially adding a parent. By voice vote; all in favor.

Motion by Christensen that Ted Ritter be reappointed to another 3-year term as Chairman of the Zoning Committee and Bob Schell be reappointed to another 3-year term; second Cooper. Discussion none. By voice vote; 4 yes, 1 abstain.

Motion by Christensen to dissolve the Sexually Oriented Business committee; second Ritter. Discussion none. By voice vote; all in favor.

- e. **Code of Ordinances – Chapter 4 Updates – Seasonal road Weight Limits.** Discussion by the board. Motion by Ritter to table until another draft for review; second Mortag. Discussion: Has to be published and posted, would not be ready before June. By voice vote; all in favor.
- f. **Department of Public Works Full Time Employee Handbook Update.** Discussion by the board of proposed changes. Motion by Ritter to table until another draft comes back; second Cooper. Discussion none. By voice vote; all in favor.
- g. **Town email account for Non-Motorized Committee.** Put notice on kiosk at Fern Ridge, Awassa and bike trails of email address to make suggestions, notifications of trail concern, etc. Set up email of nonmotorized@stg.town with a designated point of contact to answer. Discussion on setting up one generic email to use across the Town of St Germain. Motion by Ritter that the nonmotorized committee be granted an email address, to be paid for out of nonmotorized trail funds; second Swenson. Discussion: Why wouldn't this come out of community development funds? Motion goes along with request from committee. By voice vote; 4 to 1.
- h. **Replacement of the sidewalk at the Veteran's Memorial.** Waldmann Construction recommends that all of the sidewalk be replaced. Reinforce with 2x2 rebar throughout to prevent damage and returning to look of aggregate style. Estimate is \$32,573.20. Wings will get done first, starting on Monday, May 2, 2022. Motion by Christensen to approve donation to the Lion's Club of \$32,573.20 for the purpose of upgrading the sidewalk with funds coming out of community development funds; second Swenson. Discussion: Do we need elector's approval for donation, no. By voice vote; 4 to 1.
- i. **Tree Planting for the Veteran's Memorial.** Does Parks and Rec have plan for planting trees at Veterans' Memorial? Kalisa did not know that had been discussed in the past. Tom will look for previous landscape plan and share with Kalisa.
- j. **Authorize Lost Lake District to proceed with a Canada Goose Population control program at Vandervort Park.** Lost Lake has had a rapidly growing population of geese for several years, most problematic at Vandervort Park. Joint program with DNR and USDA APHIS Wildlife Services. Permit for goose nest and egg depredation. Cost paid fully by Lost Lake District. Concerned about backlash from residents. Motion by Ritter that the town board acknowledged that the Lost Lake Canada Goose Population Control is underway and has no objection; second Christensen. Discussion: DNR is participating in this, when population become out of control and become problematic for the lake, this program is used for population control. By voice vote; 1 to 4. Motion failed. Motion by Swenson that the town board acknowledged that the Lost Lake Canada Goose Population Control is underway; second Cooper. Discussion none. By voice vote; all in favor.
- k. **Code of Ordinances – Chapter 29 Town Procedures – Authorize the Clerk to be able to close Cemetery Road as needed because of Community Park events.** Brian researched and found the town board can close a highway per state statute 82.35 1b. Motion by Ritter to table until ordinance is updated listing statute; second Cooper. Discussion none. By voice vote; all in favor.
- l. **Changes to the Town Citation Process.** Reviewed the new electronic process that is in place for citations. Clerk will complete mail merge to create citation. Upon further review from attorney, need a citation ordinance. Ritter is working on this.
- m. **Approve alcohol related licenses.** Motion by Christensen to approve alcohol related licenses as presented; second Cooper. Discussion: None. By voice vote; all in favor.
- n. **Approve overnight RV parking in the Community Park area for the Blues Fest BBQ pit crew, July 29 & 30, 2022.** Blues Fest asking if the BBQ pit crew can stay overnight in RV the nights of July 29 and 30, 2022 in the town park, near the north pavilion. Motion by Cooper to allow RV parking for the Blues Fest BBQ pit crew July 29 and 30, 2022; second Mortag. Discussion none. By voice vote all in favor.

- o. Earth Day May 18, 2022, school district is asking for names of families that need yard work help.** Discussion by board. Submit community member names to June if become aware of those needing help.
- p. Schedule Town Board Golf Course Tour, June 14th or 21st, of 2022 at 5:30 or 6:00 PM.** June 14 at 5:30, rain date June 21.
- q. Yard Waste facility is open as of April 27, 2022.** Barricades up to keep out of soft ground area. When dries up will remove barricades. Suggestion to have sign updated.
- r. Department of Public Works –** mistake not an agenda subject
- s. Town & Golf Course Budget adjustments.** Budget adjustments discussed. Motion Mortag to approve budget; second Cooper. Discussion none. By voice vote; all in favor.
- t. Discuss solutions for Cemetery operations, fire number signs, and Independence Day celebration concerning the Department of Public Works.**
Sexton asking for cemetery duties to be performed without having to request them as was done in 2020. 2021 was frustrating with having to find someone to complete weekend burials and for completion of regular ground maintenance. Discussion by board how to handle duties and ensure weekend burials are covered.

Fire numbers are ordered when there are 4-6 to order, not as they come in. When fire number permits come in, zoning administrator tells property owners it will take 4-6 weeks for sign to come in and to be put up, if during winter months property owners told it will be after the frost is out of the ground. Zoning administrator getting multiple emails of fire numbers from May through September that, upon further review, were not ordered. Suggested a scheduled day to order fire numbers. Per Vilas County have 90 days to install and not during winter months. Zoning administrator will forward fire number calls/emails to Brian Cooper who oversees DPW.

Asking for DPW worker to work Sunday, July 3rd for Independence Day, town event. Event involves operating town equipment, volunteers cannot use. Compensate to work Sunday, frees up flexibility for potentially another day off during the week.

On call discussion had. As a town we need to make sure we are covered. Job responsibilities change over time. Brian to talk with DPW crew to discuss appropriate coverage for burials and Independence Day.

8. Adjourn: Mr Christensen adjourned the meeting at 10:31 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor